



Nunavut Food Security Coalition Terms of Reference March 19, 2015

1. Introduction

The Nunavut Food Security Coalition is comprised of organizations and institutions that wish to work together to increase food security in Nunavut. The Coalition was formed in 2012 as a response to section 4(a) of *The Makimaniq Plan*¹ to reduce poverty. The Coalition functions as a task group of the Nunavut Roundtable for Poverty Reduction.

2. Mandate

The Coalition brings together Nunavut stakeholders from government, Inuit organizations, non-governmental organizations, community based organizations, businesses and researchers to develop a long term, ongoing, inclusive, and sustainable approach to food security in Nunavut that is responsive to the nutritional needs of all communities. Through a collaborative process, the Coalition is responsible for the creation, implementation, monitoring, and evaluation of a territorial action plan on food security. The Coalition will also act as a venue to share best practices and resources.

3. (a) Roles and Responsibilities of the Coalition

- Implement the *Nunavut Food Security Strategy* and *Action Plan 2014-16*²
- Provide food security content for the Nunavut Roundtable for Poverty Reduction *Five Year Action Plan*
- Promote and support programs in relation to the six theme areas for food security
- Provide progress reports to the Nunavut Roundtable for Poverty Reduction as needed
- Create and implement a communications plan for the Coalition
- Link with other stakeholders on food security issues
- Create an evaluation framework to monitor and optimize success of food security initiatives
- Share relevant research findings and legislative, policy, and program best practices in relation to food security

3. (b) Roles and Responsibilities of Coalition Member Organizations

- Attend meetings of the Coalition and contribute ideas, advice, opinions, and any other needed inputs during deliberations on food security issues in Nunavut
- Prepare as necessary to facilitate decision making during Coalition meetings
- Contribute ideas and any other inputs toward assisting the Coalition to achieve the objectives outlined in the *Nunavut Food Security Strategy*
- Assist in communicating activities of the Coalition following the communications plan
- Liaise with other Coalition members to ensure smooth implementation and management of food security initiatives and related tasks

¹ <http://www.makiliqta.ca/en/makimaniq-plan>

² <http://nunavutfoodsecurity.ca/soverview>

- Identify Nunavut-based community-level food security initiatives and bring them to the attention of the Coalition for support
- Identify other food security initiatives and bring them to the attention of the Coalition
- Maintain the spirit of the Coalition in activities, communications, and related tasks

4. Nunavut Food Security Coalition Membership

Participation in the Nunavut Food Security Coalition is voluntary and open to any Nunavut organization that shares our vision of a food secure Nunavut. Each member organization will appoint one member to represent its view when holding meetings or making consensus decisions.

Any organization wishing to join the Coalition may do so via the following process:

Identification of interest

Any Coalition member can nominate a Nunavut organization to be considered by the Coalition. Any organization can nominate itself through an official request to the Coalition.

Coalition approval

The Coalition will approve or deny membership through a consensus decision during the monthly meeting following nomination.

Resignation/revocation of member organizations

Any member organization may resign from the Coalition at any time through written notice to all members. A member organization may be revoked if the member organization does not attend six consecutive meetings of the Coalition without notification to the co-chairs, or if the Coalition believes a member organization is not respecting the mandate and spirit of the Coalition and efforts made by the co-chairs to engage the member organization in resolving concerns do not reach a solution acceptable to the Coalition.

5. Nunavut Food Security Coalition Co-Chairs

Nunavut Tunngavik Inc. and the Government of Nunavut will appoint representatives to co-chair the Coalition proceedings.

6. Meetings

The Coalition will hold monthly meetings by teleconference and hold, at minimum, one face-to-face meeting per year. Additional meetings may be held based on an as needed basis.

Coalition members will strive to attend all meetings. Coalition meetings require the attendance of both co-chairs.

Coalition member organizations may designate alternative representatives as required.

7. Decision making

In keeping with aajiiqatigingniq, the Coalition will strive to make decisions by consensus. If consensus is not possible, then the members will work constructively to remove any barriers to consensus. When there is a diversity of member organization positions on a decision, it shall be noted in any communications regarding the decision.

8. Coalition resources

The Secretariat for the Coalition is led by Nunavut Tunngavik Inc. and the Government of Nunavut. Work planning, meeting administration, *Strategy* and *Action Plan* implementation, website maintenance, communications, coordination of research, and other related activities will be coordinated by the Secretariat.

9. Approval Process and Review

The Terms of Reference will be approved through consensus of the Nunavut Food Security Coalition. Once approved, the Terms of Reference will be reviewed every two years by the Coalition to ensure continued relevance.

Reviewed and approved by the Nunavut Food Security Coalition

March 19, 2015

Nunavut Food Security Coalition Membership

- Arctic Cooperatives Ltd.
- Arviat Wellness Centre
- Government of Nunavut
 - Department of Culture and Heritage
 - Department of Economic Development and Transportation
 - Department of Education
 - Department of Environment
 - Department of Executive and Intergovernmental Affairs
 - Nunavut Bureau of Statistics
 - Department of Family Services
 - Department of Finance
 - Department of Health
 - Department of Justice
- Ilisaqsivik Society
- Iilitaqsiniq – Nunavut Literacy Council
- Kitikmeot Inuit Association
- Kivalliq Inuit Association
- Lateral Office
- North West Company
- Nunavut Arctic College
- Nunavut Development Corporation
- Nunavut Housing Corporation
- Nunavut Research Institute
- Nunavut Tunngavik Inc.
- Project Nunavut
- Qaujigiartiit Health Research Centre
- Qikiqtani Inuit Association
- Tukisigiavik Friendship Centre